



WEBSITE USER MANUAL

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INTRODUCTION

FWCMS is a holistic and integrated solutions which allows the overall process of recruiting migrant workers reduced significantly. The solution eliminates all manual and time consuming processes with an integrated and online process.

All application processes can be done online and employers can perform all transaction anytime from the comfort of their office.

The system addresses the issue on leakages or corruption in the existing system by having an automated and online process with very minimum physical interactions to avoid chances for corruption to happen.

Due to the system robustness, FWCMS is capable to address concerns raised by ILO and TIP report in order to protect the welfare and interest of the migrant workers.

FWCMS website is now accessible at www.fwcms.com.my

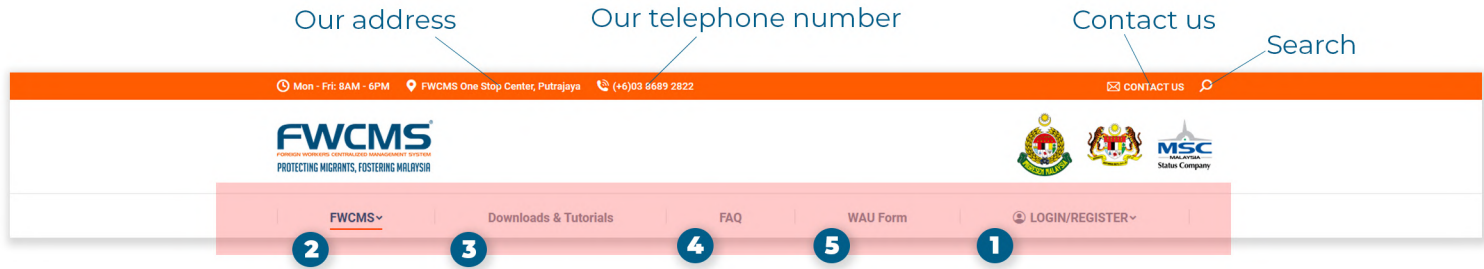
WELCOME TO OUR NEW REDESIGNED WEBSITE !



HOME : NAVIGATION BAR

The HOME menu (Navigation bar) is presented by Five categories (Hamburger icons) which are **FWCMS(1)**, **Downloads & Tutorials(2)**, **FAQ(3)**, **WAU Form(4)** and **Login/Register(5)** buttons.

Highlighted area



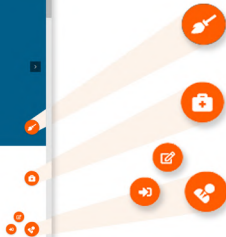


There are **two ways** to login into the system:

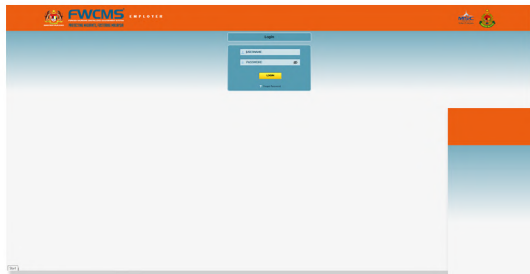
1: From the Navigation Bar: Login/Register button will show 3 Categories of User which are Employer, Medical centre and Domestic Foreign Helper. Each of the Users can login or register by Clicking on its relevant category by using drop down box :



2: From the Sticky Login bar on the right side of the website :
to login and register for all 3 categories of Users. Click on Icon and drop down the box:

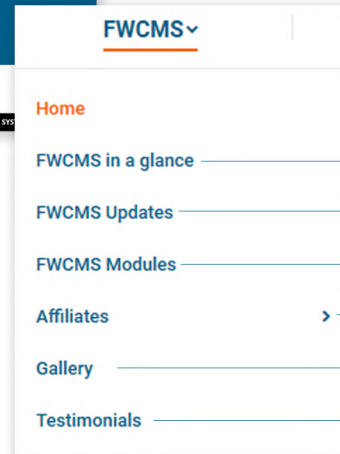


By clicking on Sticker button, the User will be redirected to the existing system website where they are able to login or register.





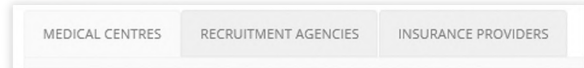
By clicking on **FWCMS button** the drop down box will show Basic information related to FWCMS which are FWCMS in a glance, FWCMS Updates, FWCMS modules, Affiliates, Gallery and Testimonials.



- Home** ————— Brief information about FWCMS
- FWCMS in a glance** ————— Brief information about FWCMS
- FWCMS Updates** ————— News and Updates on FWCMS
- FWCMS Modules** ————— Brief description of FWCMS modules
- Affiliates** > ————— List of Medical centres, Recruitment agencies and Insurance providers
- Gallery** ————— Activity photos
- Testimonials** ————— Users' testimonials on FWCMS



By clicking on **FWCMS button** on Navigation bar, the drop down box will show. Please, click on **Affiliates** to choose one of the options: Medical centres, Recruitment agencies or Insurance providers.



MEDICAL CENTRES RECRUITMENT AGENCIES INSURANCE PROVIDERS

ACCREDITED MEDICAL CENTRES

The following is a list of Medical Centres in all Malaysian labour Source Countries accredited to undertake Bio-Medical health examination of prospective workers bound for Malaysia.
Please note that the Bio-Medical process is mandatory before being allowed to proceed with eVOR applications.
The list below is regularly updated as new Medical Centres are constantly being added to the list. Please check back for updates.
Note: Accredited Medical Centres are registered with their respective local Government authorities and have undergone the necessary audit procedures by Bestnet Sdn Bhd.

NO	COUNTRY	REGION	MEDICAL CENTRE NAME	ADDRESS
1	BANGLADESH	DHAKA	AL-HIKMAH HEALTH CENTER LTD	NO. 32 ROAD NO. 1/A, BLOCK NO. J, BARDHARA, DHAKA, BANGLADESH
2	BANGLADESH	DHAKA	AL-FALAH MED-COM CLINIC (PVT) LTD	97/2 HAFI TOWER, 2ND FLOOR NEW AIRPORT ROAD, KARIKOL, BANANI, DHAKA 1213, BANGLADESH
3	BANGLADESH	DHAKA	AL-HAMAD MEDICAL CENTRE LTD	6/487 TOWER (GROUND FLOOR) 11/61/117, D.I.T. EXTENTION ROAD, RAJBAR POOL, DHAKA-1000, BANGLADESH
4	BANGLADESH	DHAKA	CATHARIS MEDICAL CENTRE LTD	188 SHILMUN, PUBLA ROAD, TONGI, GAZIPUR, BANGLADESH
5	BANGLADESH	DHAKA	FARINAVIS MEDICAL CENTRE LTD	596/425 1/57 FLOOR, GULSHAN AVENUE, GULSHAN 1, DHAKA 1212, BANGLADESH
6	BANGLADESH	DHAKA	GULSHAN MEDICARE LTD	58/1 GULSHAN SOUTH AVENUE, LOTUS KAMAL TOWER-02, 3RD FLOOR GULSHAN 1, DHAKA 1212, BANGLADESH
7	BANGLADESH	DHAKA	MEEDNET MEDICAL SERVICES LTD	JAMNIDER PRANCE (2ND FLOOR), 291, INNER CIRCLAR ROAD, MOTHIWEL, DHAKA-1000, BANGLADESH
8	BANGLADESH	DHAKA	MEESON MEDICAL SERVICES LTD	HOUSE NO. 7114, ROAD NO. S/A, DHANMONDI B/A, DHAKA-1208, BANGLADESH
9	BANGLADESH	DHAKA	MEEM MEDICAL CENTER LTD	HOUSE NO. 11, BLOCK K, ROAD NO. 22, BANANI, DHAKA-1213, BANGLADESH
10	BANGLADESH	DHAKA	PERFECT MEDICARE LTD	198, SHAWD SIDO NASRUL, ISLAM SARANI JALLYS CENTER, BIJOY NAGAR, DHAKA BANGLADESH

Showing 1 to 10 of 203 entries

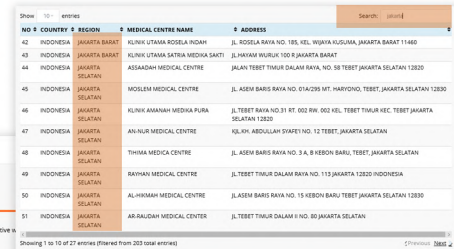
MEDICAL CENTRES RECRUITMENT AGENCIES INSURANCE PROVIDERS

REGISTERED RECRUITMENT AGENCIES

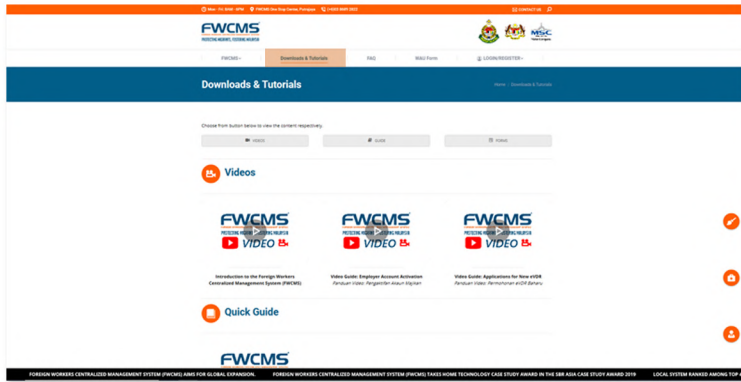
The following is a list of Recruitment Agency in all Malaysian labour Source Countries accredited to undertake Bio-Medical health examination of prospective bound for Malaysia.
Please note that the Bio-Medical process is mandatory before being allowed to proceed with eVOR applications.
The list below is regularly updated as new Recruitment Agency are constantly being added to the list. Please check back for updates.
Note: Accredited Recruitment Agency are registered with their respective local Government authorities and have undergone the necessary audit procedures by Bestnet Sdn Bhd.

NO	COUNTRY	RECRUITMENT AGENCY	ADDRESS
1	NEPAL	KOSHI INTERNATIONAL SERVICES PVT. LTD.	THAMEL - KTM
2	NEPAL	INTERNATIONAL MANPOWER RECRUITMENT (P) LTD	BALUWARI
3	NEPAL	TRUST NEPAL OVERSEAS PVT. LTD.	MAHARAGUNJ, CHAKRAPATH, GOP BOI 8975, BPC 4196 KATHMANDU, NEPAL
4	NEPAL	WIDE SPACE INTERNATIONAL (P) LTD.	KHICHPOKHARI
5	NEPAL	S.V ASSOCIATES (P) LTD.	MAHARAGUNJ
6	NEPAL	SAMYOOG OVERSEAS PVT. LTD.	TINJUNE, KATHMANDU
7	NEPAL	YACCA OVERSEAS EMPLOYMENT CONSULT (P) LTD.	BALLUWATAR - KTM
8	NEPAL	LIFE INTERNATIONAL OVERSEAS P.LTD.	BANESWOR
9	NEPAL	AAKARSHAN INTERNATIONAL PVT. LTD.	AIRPORT KALIMATI DOLE KTM
10	NEPAL	LAL DHANUS INTERNATIONAL SERVICE (P) LTD.	CHABAHIL

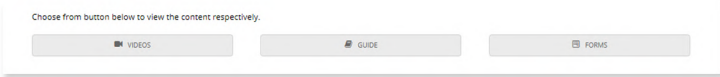
Showing 1 to 10 of 5,172 entries



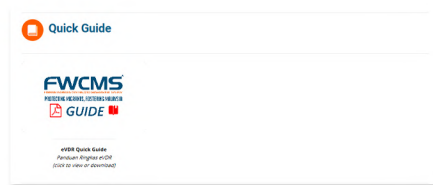
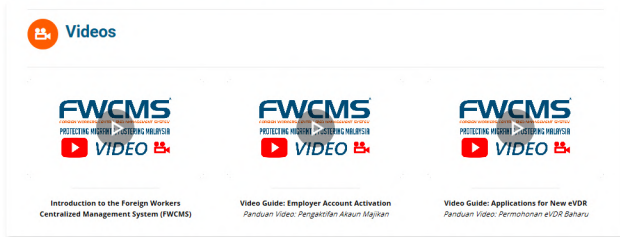
You can search for Certain Location here for example, Jakarta.



1: By clicking on **Downloads & Tutorials** a new page will appear : FWCMS Employer Details Update form & Checklist and Videos.

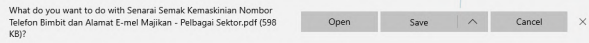
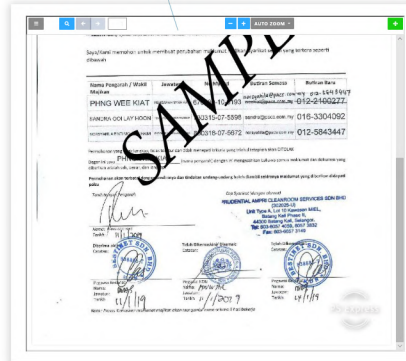
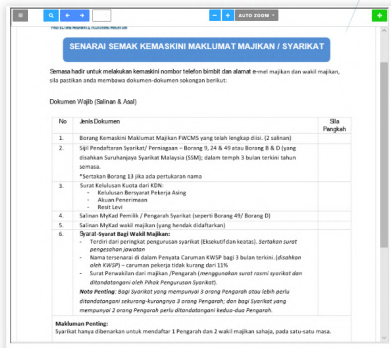


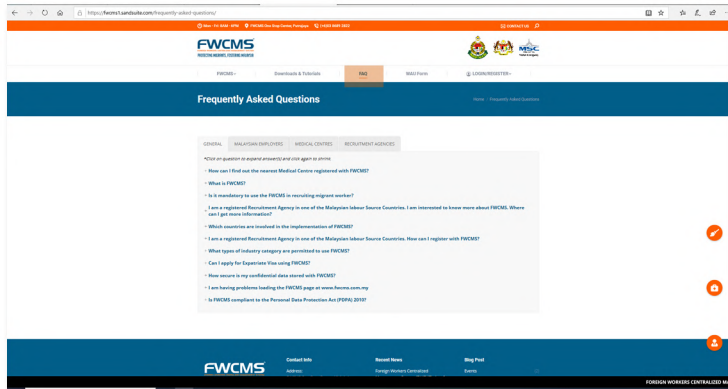
2: You can choose from buttons to view Videos, Guide or Forms.



3: By clicking on **FORMS** choose the relevant form.

4. Each of the sectors windows allows to View the form or Download it to your personal device:





1: By clicking on **FAQ** a new page will show up on screen which is dedicated to Frequently Asked Questions. All questions are organized into four categories which are General, Malaysia Employers, Medical centres and Recruitment agencies :

General Malaysia Employers Medical Centres Recruitment Agencies

General Malaysia Employers Medical Centres Recruitment Agencies

*Click on question to expand answer(s) and click again to shrink.

How can I find out the nearest Medical Centre registered with FWCMS?

What is FWCMS?

FWCMS is a holistic end-to-end solution developed to recruit, manage and monitor migrant workers in Malaysia. It is an online integrated centralized system linking the various stakeholders involved such as Malaysian employers, the Malaysian government, Source Country Government, Source Country Medical Centres and Recruitment Agencies in Source Countries, to assist in the recruitment, management and monitoring of migrant workers in Malaysia.

Is it mandatory to use the FWCMS in recruiting migrant worker?

I am a registered Recruitment Agency in one of the Malaysian labour Source Countries. I am interested to know more about FWCMS. Where can I get more information?

Which countries are involved in the implementation of FWCMS?

I am a registered Recruitment Agency in one of the Malaysian labour Source Countries. How can I register with FWCMS?

What types of industry category are permitted to use FWCMS?

Can I apply for Expatriate Visa using FWCMS?

How secure is my confidential data stored with FWCMS?

I am having problems loading the FWCMS page at www.fwcms.com.my

Is FWCMS compliant to the Personal Data Protection Act (PDPA) 2010?

2: Click on the question to expand answer(s) and click again to shrink.

FWCMS
FOREIGN WORKERS CENTRALIZED MANAGEMENT SYSTEM

WORKER'S ARRIVAL UPDATE (WAU)

EMPLOYER'S DETAILS

Employer's Name *

MS Number *

Branch *

Address *

Phone *

Branch *

WORKER'S ARRIVAL DETAILS

Flight Number *

Date of Arrival / Expected Time of Arrival (ETA) *

Number of Workers *

Number of Workers Arriving *

Submit

FWCMS
FOREIGN WORKERS CENTRALIZED MANAGEMENT SYSTEM

PROTECTING MIGRANTS, FOSTERING MALAYSIA

By clicking on **WAU Form** on Navigation Bar, a new page will show. Fill up the form of Worker's Arrival Update and click Submit.


FWCMS[®]

FOREIGN WORKERS CENTRALIZED MANAGEMENT SYSTEM

PROTECTING MIGRANTS, FOSTERING MALAYSIA



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